**Stakeholder Requirements Document: [Project Name]**

## **BI Professional:** [Your name]

## **Client/Sponsor:** [Name and title]

## **Business problem:** (What is the primary question to be answered or problem to be solved?)

**Stakeholders:** (Who are the major stakeholders of this project, and what are their job titles?)

## **Stakeholder usage details:** (How will the stakeholders use the BI tool?)

**Primary requirements:** (What requirements must be met by this BI tool in order for this project to be successful?)